



Step 4: ADOPT GREEN CLEANING POLICY AND PROCEDURES

Quality assessment inspection in accordance with APPA, Association of Physical Plant Administrators. There are 5 levels of cleanliness based on visual inspections. The facility must score 3 or less.

Level 1: Orderly spotlessness. Floors and base moldings shine and are bright and clean with no build up. Vertical and horizontal surfaces are fresh with no dust, dirt, marks, streaks, smudges or finger prints. Restrooms gleam and are odor free and trash cans are empty, clean and odor free.

Level 2: Ordinary tidiness. The same requirements for restrooms and trash cans as Level 1, but floors and base moldings may have up to 2 days worth of dirt, dust, stains or streaks and vertical and horizontal surfaces are clean but marks, dust, smudges and fingerprints are noticeable upon close inspection.

Level 3: Casual Inattention. This is the lowest acceptable level of cleanliness. Floors are swept clean but dust, dirt and stains can be seen upon close inspection, walking lands have dull spots, or matted carpet, streaks and splashes are present on base moldings and vertical and horizontal surfaces have obvious dust, dirt, marks, smudges and fingerprints.

Level 4: Moderate dinginess. Floors are swept and vacuumed clean but are dull, dingy and stained. There is a noticeable build up of dirt and/or floor finish in corners and edges. Carpeting shows dull and matted in walk paths. All vertical and horizontal surfaces show conspicuous dust, dirt, marks, smudges and fingerprints. Trash cans are full and show stains and marks and smell bad.

Level 5: Unkempt neglect. Floors and carpets are dull, dirty, scuffed. There is obvious build up of old dirt and/or floor finish in corners and edges. Base molding is dirty, stained and streaky. Gum, stains, dirt, dust and trash are broadcast. All vertical and horizontal surfaces have major accumulations of dust, dirt, smudges and finger prints all of which will be difficult to remove. Lack of attention is obvious. Trash cans are dirty and smell bad.